

## Junior Policy Manager (WG3)

### Job Description

The European Cyber Security Organisation (ECSO) ASBL – [www.ecs-org.eu](http://www.ecs-org.eu) – is a fully self-financed non-for-profit organisation under the Belgian law, established in June 2016.

ECSO has been, since 2016, the privileged partner to the European Commission for the implementation of the European Cyber Security Public-Private Partnership (cPPP). ECSO members include a wide variety of stakeholders such as large companies, SMEs and Start-ups, research centres, universities, clusters and associations, users and operators as well as local, regional and national administrations, ECSO members originate from EU Member States, countries part of the European Economic Area (EEA), the European Free Trade Association (EFTA) and Horizon Europe associated countries.

The main goal of ECSO is to coordinate the development of the European Cybersecurity Ecosystem support the protection of European Digital Single Market, ultimately to contribute to the advancement of European digital sovereignty and strategic autonomy.

#### HOW TO APPLY

- CV + Cover letter to be sent to [nina.hasratyan@ecs-org.eu](mailto:nina.hasratyan@ecs-org.eu) & [nina.olesen@ecs-org.eu](mailto:nina.olesen@ecs-org.eu)
- Location: rue Ducale 29 – 1000 Brussels
- Starting date: As soon as possible – 1 year CDD usually renewed once and followed by a CDI
- Only candidates invited for an interview will be contacted.
- Deadline for submitting your application: 27 August 2021.

#### SUMMARY OF ROLE

Under the supervision of the ECSO Secretary General and a Senior Policy Manager, the Junior Policy Manager will support and assist the work of ECSO in the framework of the activities of its **Working Group 3 – Cyber Resilience of Economy, Infrastructure and Services (CREIS)** dealing with the different vertical market applications <https://ecs-org.eu/working-groups/wg3-cyber-resilience-of-economy-infrastructure-services> and the different “CREIS verticals”: *Healthcare; Energy; Finance; Transport; Smart citizens/smart working/smart environments; Manufacturing (industry 4.0, ...); Utilities (food, water, etc.); eGovernment; Telecom, media, and content; Retail / eCommerce / eServices.*

The Junior Policy Manager will support the implementation of activities under CREIS’ pyramidal scheme, comprising the Community of Verticals (CoV), the CISOs European Community (CEC), and

the CISOs Strategic Committee (CSC), which will include administrative & operational support, working group coordination, stakeholder coordination, desk research, quantitative and qualitative analysis, organisation of meetings & events, etc.

## OVERALL RESPONSIBILITIES AND OBJECTIVES

The Junior Policy Manager will support ECSO in the following aspects:

- Support in building an ECSO community of Chief Information Security Officers (CISOs) gathering CISOs from European stakeholders (starting from ECSO members and beyond) interested in the digital transformation and in particular those of essential or important entities (c.f. NIS2 Directive – e.g. CISOs from Users/Operators and other strategic – supplier - companies from different sectors and European countries).
- Monitor European cybersecurity policies, and legislations relevant to the CREIS verticals.
- Regular reports, minutes, policy synthesis and analysis of EU documents, summary reports and any other relevant documents necessary for dissemination amongst the members of the Community and ECSO members, and support the ECSO communications team for external dissemination of content.
- Liaise with ECSO members' Chief Information Security Officers (or equivalent), and key stakeholders, to reinforce priorities and messaging at EU and Member State level.
- Have a sincere interest in developing the approaches and initiatives proposed by the CISOs and ECSO members concerning cyber risk management linked to information sharing and threat intelligence with a clear economic / industrial perspective.
- Prepare synthesised reports & results (or, when needed, surveys) to the management (WG3 Chairs, ECSO Secretariat, ECSO Board).
- Support the organisation of WG meetings and various events on key issues related to ECSO WG3
- Ensure relevant links with the activities of other ECSO Working Groups and Task Forces
- Support, when needed, ECSO's participation in EU funded proposals and projects relevant to the topic of WG3 including, but not limited to, attending project meetings, writing deliverables, conducting desk research, and contributing to dissemination efforts
- Fulfil other responsibilities and tasks as directed by the Secretary General and the Senior Policy Manager.

## REQUIREMENTS

- Relevant University Masters-level degree in political science, international relations, cybersecurity.
- Have 1-3 years of relevant work experience. Experience in one or more of the following areas is considered a distinct advantage: cybersecurity applied to verticals; critical infrastructure protection; engagement with users/operators and/or directly with CISOs policy & legislation impacting users / operators; good knowledge of the EU Institutions and

its relevant Agencies and proven knowledge of or interest in the cybersecurity domain.

- Community building and ability to network and build relationships with external organisations and stakeholders.
- Ability to convene and facilitate group discussions (a must when gathering and supporting the Community of CISOs) with “diplomatic skills”.
- Strong research, analytical, organisational, and communication skills
- Ability to multitask and work under strict deadlines
- Quick, clear and concise drafting and reporting skills
- Proactive, flexible, and a self-starter are important pre-requisites. The ideal candidate should be able to work under minimum supervision
- Excellent verbal & written knowledge of English is a must. Proficiency in other European languages would be an asset.
- IT-skills: Advanced use of MS Office (Outlook, Word, Power Point and Excel)
- Considering the domain, only candidates having at least one European nationality will be considered.